

**CONTRA COSTA COLLEGE
CURRICULUM INSTRUCTION COMMITTEE MEETING
MINUTES**

Purpose: College Curriculum Approval Process (sub-committee of Academic Senate)

Facilitator: Jason Berner

Location: AA-216

Date: Monday, 10/25/10

Note Taker: Lynette Kral

Time: 2:15 p.m. – 3:35 p.m.

CONSENT AGENDA ITEMS	ACTION	NOTES/COMMENTS
<ul style="list-style-type: none"> Agenda 	Approved	Those in attendance were: Jason Berner, Shannon Beckham, Manu Ampim, Bonnie Holt, Robert Webster, Beth Goehring, Vern Cromartie, Kenyetta Tribble, and Leverett Smith.
<ul style="list-style-type: none"> Minutes (date: 10/11/10) 	Approved	None
<ul style="list-style-type: none"> Variable Topic: DANCE 100A- (eff. Spring '11) 	Conditionally Approved	Corrections needed: Objectives: "Nutrition Plan" Description: "and diet planning." SLO "informal" "student demonstration" "At least 70%" Kenyetta abstained from vote.
<ul style="list-style-type: none"> New Course: KINES 205 - (eff. '11-'12 Catalog) (tabled from 10/11/10) 	Conditionally Approved	Corrections needed: Title changed to "Psychology of Athletic Performance" Robert Abstained from vote.
<ul style="list-style-type: none"> New Course: Traditional/Online DANCE 101 - (eff. '11-'12 Catalog) (tabled from 10/11/10) 	Conditionally Approved	Corrections needed: Objectives: "Understand" Needs Reading Analysis CSU Area C1. Applied Arts Kenyetta will email examples of another college that allows PE credit to fulfill Arts and Humanities. Vern abstained from vote.
<ul style="list-style-type: none"> Deletion/Inactivate: ECHD 298- (eff. '11-'12 Catalog) 	Tabled	Concern as to why a 298 would be deleted.
<ul style="list-style-type: none"> Deletion/Inactivate: ADJUS 163B- (eff. '11-'12 Catalog) 	Approved	None
<ul style="list-style-type: none"> Deletion/Inactivate: ADJUS 163C- (eff. '11-'12 Catalog) 	Approved	None

<ul style="list-style-type: none"> Deletion/Inactivate: ADJUS 163D- (eff. '11-'12 Catalog) 	Approved	None
<ul style="list-style-type: none"> Deletion/Inactivate: ADJUS 163E- (eff. '11-'12 Catalog) 	Approved	None
<ul style="list-style-type: none"> Deletion/Inactivate: ADJUS 163F- (eff. '11-'12 Catalog) 	Approved	None
<ul style="list-style-type: none"> Deletion/Inactivate: ADJUS 165- (eff. '11-'12 Catalog) 	Approved	None
<ul style="list-style-type: none"> Other: 	Approved	None
<ul style="list-style-type: none"> Announcements/Open Discussion: PE/KINES 197 & PSYCH 128 – Cross divisional course content 	<p>PE 197 was approved in 1998. PSCH 128 was approved in 1990. The SOCS department feels that there is department boundary crossover. CIC determined that when PE 197 comes forward for the Department name change to PE/KINES 197, that only the department name change will be reviewed for approval. Vern asked if there was an Academic Senate policy regarding department boundaries and he was told that it is in the CIC manual. The policy is as follows:</p> <p>Policy on Course Content Boundaries (Approved by the Academic Senate Sp2000)</p> <p>If a department proposes a transfer course that affects another department, the originator must inform that department at least two weeks prior to the originator's DIC meeting so that the affected department can participate in the DIC discussion. If there is opposition to the course at the DIC level, the proposal then goes to the CIC for a decision.</p> <p>If a proposed non-transfer course doesn't compete with another course, doesn't replace a graduation or transfer requirement, and contains 20% or less of course content that would affect another department, permission from the affected department is not required.</p> <p>The CIC would like a change to all forms that have a section titled Department/Course Number to be changed to Course/Subject Number.</p> <p>The requirements for hybrid and online courses were discussed. Can students be required to come on campus for a meeting if the course is listed as an online course and not a hybrid? If an on-campus meeting is mandated, then it should be called a hybrid course. CCC is in compliance with the state now, but this may change later. The policy for online courses needs to be discussed and it needs to be referred back to the distance Ed Committee.</p>	
<ul style="list-style-type: none"> Presentations from Public: 	None	